

Employee \_\_\_\_\_

## Uintah School District School Nurse Evaluation Form

### I. Professional Responsibilities

#### A. Provides information regarding health conditions

1. Provides materials regarding specific health conditions
2. Presents information to students as requested by staff
3. Communicates necessary information to staff regarding student health conditions

#### B. Implements approved programs, policies and regulations

1. Is knowledgeable of current health laws
2. Follows School Board policies and regulations

Meets Expectations

Needs Improvement

Comments \_\_\_\_\_

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### I. Clinic Procedures

#### A. Maintains a system for routine and emergency care

1. Keeps a file of physician's orders and parental permission to dispense medication
2. Review medications dispensed and procedures performed by trained school staff
3. Reviews immunization records

Meets Expectations

Needs Improvement

Comments \_\_\_\_\_

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**III. Health Assessment**

**A. Conducts all required screening programs**

- 1. Performs mandated screenings on schedule and re-screens and refers as needed
- 2. Uses data gathered to identify health discrepancies

**B. Recognizes health conditions that affect individuals as well as the school population**

- 1. Identifies communicable diseases
- 2. Uses effective methods for control of communicable diseases
- 3. Advises students, parents and administration in areas of health concerns

Meets Expectations

Needs Improvement

Comments

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**IV. Communication Skills**

**A. Displays competence in oral and written language**

- 1. Communicates in clear, concise language
- 2. Uses proper spelling and grammar
- 3. Communicates effectively with students and staff

**B. Maintains effective communication with parents and community**

- 1. Promotes an open line of communication with parents
- 2. Works effectively with agencies and health care providers
- 3. Accesses community resources

Meets Expectations

Needs Improvement

Comments

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**V. Professional Growth**

**A. Demonstrates personal and professional qualities appropriate to the assignment**

- 1. Accepts suggestions willingly**
- 2. Responds constructively to change**
- 3. Functions as integral part of the team approach to learning by promoting health and wellness**

**B. Participates in professional development activities**

- 1. Maintains required certifications**
- 2. Seeks information for improving skills and knowledge**

Meets Expectations

Needs Improvement

**Comments**

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